

TAB A

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TAB A

IMPLEMENTATION OF FPA IN STATIONS
FOLLOWING CLASS A ACCOUNTING AND REPORTING PROCEDURES

✓ EE Area

- FPA in effect for three accountable inventories,
as follows:

Logistics accountable officer
Commo " "
TSS " "

50X1

The Commo FPA covers all communications in
use property in the [] area (including

50X1

FPA in effect for all Base property

FPA in effect for all Base property

Station requested by dispatch dated 9 October 1957
to implement FPA as soon as feasible, suggesting
that effective date 1 November or 1 December 1957
be adopted.

Station [] has relatively small 50X1
property activity, however, Station will be request-
ed as soon as the Type III Accountable Station
procedure [] is available to implement
this procedure and establish FPA accounting at
Station.

✓ SE Area

FPA in effect for all property (including WEMCA)
except for the inactive stockpile of TSS material.
Discussion by Chief, TAS with Station officials
in January 1957 resulted in agreement to cover
this property under FPA. Since FPA was extended
to include Logistics property [] as of 28 50X1
September 1957, the Station will be requested to
defer application to this Stockpile until 1 January
or 1 February 1958.

Station will be requested to implement Type III
Accountable Station procedure as soon as []
is available and establish FPA accounting at the
Station.

- Station will be requested to implement Type III
Accountable Station procedure as soon as []
[] is available and establish FPA accounting
at the Station.

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SE Area

MECA

The property accountable records at this location are adequate for implementing FPA; however, a new Finance position has recently been approved for the Station who is expected to be available at the Station approximately 1 March 1958; accordingly, will recommend the implementation of FPA effective 1 May 1958.

NEA Area

50X1

[] - Discussions were held in August 1957 participated in by representatives of the NEA Division, Office of Logistics and Office of the Comptroller with the objective of reaching a determination to establish FPA at this Station. Because of an acute shortage of support manpower available at the Station to perform administrative functions it was concluded that implementation of the procedure should be deferred pending the return of an inventory specialist then being sent TDY to assist the Station in bringing its detached station property records into current status. The Logistics Inventory specialist reported upon his return that the present Station support staff of one person would not permit adoption of FPA at this time and recommended that the NEA Division make available in the Station T/O a slot for a Logistics career officer at GS-11. When the Type III Accountable procedure is available the Station will be requested to implement it and to establish FPA accounting at the Station.

50X1

The Finance Officer [] is due to return to the Station after home leave about 1 February 1958; the Type III Accountable Station procedure [] will be applied to [] and the FPA accounting maintained at the field Station.

50X1

50X1

50X1

50X1

✓ WH Division

50X1

50X1

Property will be covered by the Type III Accountable Station procedure [] as soon as available with FPA accounting maintained at the Station.

50X1

Same as [] above. 50X1

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WE Area

TAB A

50X1 [] FPA in effect covering Logistics Depot account-
able property (effective 1 November 1957). The
Station and Commo officials also have agreed to
extending the application of FPA to cover NATCA
property and property at Station headquarters as
soon as the initial installation operates satis-
factorily; headquarters has recommended by dispatch
to the Station that FPA be made applicable to
50X1 [] Station headquarters property not later
than 1 February 1958 and to NATCA property not
later than 1 May 1958. (See note below)

50X1 [] - Dispatch dated 10 December 1957 forwarded to
Station requesting application of FPA to Station
property as soon as feasible and requesting
advice as to the date as of which FPA will be 50X1
made effective. Property records at [] includes
property at [] 50X1
(See note below)

50X1 [] - Property records at Station were in such condition
at time of the audit of the Station for the period
ended 30 April 1957 that a decision concerning
implementation of FPA at the Station has been
deferred pending return of the Director of Logistics
who will visit the Station during his present TDY
field trip. (See note below)

Note: In accordance with the suggestion of the Chief of
Support, WE, in a memorandum dated 12 December 1957 considera-
tion will be given to the establishment of the Type III
Accountable Officer procedure to cover property at the []
Station, exclusive of [] and NATCA, the [] Station 50X1
and the [] Station, including [] and 50X1
[]

✓ FE Area

50X1 [] - FPA in effect covering all property under accounta-
bility of the Logistics accountable officer which
includes Logistics, Commo and TSS property at 50X1
Logistics Branch, []
Station Headquarters, [] Station.

50X1

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TAB A

FE Area (cont'd)

50X1

FPA in effect covering all property
at Base and non-expendable property
at [] Station.

50X1

FPA in effect covering all Station
accountable property.

FPA in effect covering all Station
accountable property.

FPA in effect; included in FPA at

50X1

FPA in effect; included in FPA at

50X1

FPA in effect; included in FPA at

50X1

FPA in effect; included in FPA at

50X1

Station has agreed to implement FPA.
In dispatch dated 6 December 1957
Station requested to implement FPA
first to cover SEACA (Commo) Property
effective 1 January or 1 February 1958
and follow with application to Station
property; 1 May 1958 will be recommend-
ed for extension to cover Station
property.

Station has agreed to implement FPA.
In a dispatch dated 6 December 1957
Station requested to implement FPA
effective 1 January or 1 February 1958.

Station has relatively small property
activity; the Type III Accountable
Station procedure [] will
be applied to Station with FPA ac-
counting maintained at the Station.

Same as [] above.

50X1

Same as [] above.

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TAB B

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C

TAB C

APPLICATION OF FINANCIAL PROPERTY ACCOUNTING TO MISCELLANEOUS PROPERTY INVENTORIES

1. **Property:**

At the present time there are three separate station property accounts at [] and three accountable officers. The three accounts are:

Account
No.

Property Covered

909

**Commo - Research and Development
Laboratory**

910

Commo - American Activities Branch

911

- General

50X1

Property [] will be covered under the regular FPA as prescribed in [] (target date 1 April 1958). Account No. 910 will be expanded to include Commo property in use at all locations []

as well as property on hand and in use other than that covered by accounts Nos. 909 and 911.

2. Project	Property:
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project located within the continental limits of the United States is currently financed under the Class B Accounting and Reporting Procedure and the property is under the control of an accountable officer at the site. Consideration is being given to converting the accounting of the project to the Class A Accounting and Reporting Procedure, assigning a qualified finance officer to the project, and establishing the regular FPA procedure as prescribed in [redacted] thereto. Target date for this change is 30 June 1958.

3. Foreign Broadcast Information Service Property:

The FPA records at headquarters include the carrying value of FBIS property at all its headquarters and overseas locations; however, the Report of Audit of Property in Use as of 30 April 1957 stated that at the date of audit inventories supplied by FBIS had not been reconciled with the property records at headquarters. Because of the proven difficulty in reconciling property records maintained at headquarters to cover property located at remote field stations, as evidenced by the decision to discontinue application of the Detached Station procedures, consideration will be given to designating FBIS field locations

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TAB C

as Type III accountable stations and maintaining the FPA accounting for the FBIS non-expendable property at headquarters. This procedure is considered particularly well adapted to FBIS locations because property at such activities is principally non-expendable which stays in place for generally long periods of time.

4. Communications Property at Headquarters:

Property utilized by the Office of Communications at headquarters is currently on headquarters (Logistics) property records, but held under Memorandum Receipt by three Responsible Officers, as follows:

<u>Account No.</u>	<u>Property Covered</u>
180	Cryptographic, Teletype and Emergency Maintenance
OC/SEB	Engineering
913/14	Supplemental Programs Division

50X1

In accordance with discussions with the Chief MSB, Office of Communications that Office would like to review the present arrangement with the possible objective of converting the property included in these MR accounts to the custody of separate Accountable Officers. If this conversion is made separate FPA accounting would be established for the property under the control of each Accountable Officer.



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TAB D

SUMMARY OF TARGET DATES

FPA Implementation at
Stations Following Class A
Accounting and Reporting
ProceduresStationTarget Date

Dispatch to Station of 9 Oct. 1957
suggested 1 Dec. 1957.

To be established as soon as
[] is available.

1 June 1958.

To be established as soon as
[] is available.

To be established as soon as
[] is available.

To be established as soon as
[] is available.

1 May 1958.

To be established as soon as
[] is available.

To be established as soon as
[] is available.

MECA

Logistics inventories

1 February 1958.

NATCA

1 May 1958.

30 June 1958.

30 June 1958.

SEACA

1 February 1958.

Logistics inventories

1 May 1958.

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**FPA Implementation at
Stations Following Class A
Accounting and Reporting
Procedures (cont'd)**

FPA Implementation for Miscellaneous Property Inventories

1 July 1958.

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TAB D

FPA Implementation for Miscellaneous Property Inventories (cont'd)

Activity or Project

Target Date

Revision of FPA Procedures to Cover Investments in Plant and Plant Equipment

1 July 1959.

**Revision of Agency Materiel
Documentation to Conform
with Requirements of FPA
Procedures.**

Upon implementation of

Integrate FPA and Station Finance Accounting Procedures

1 July 1959

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